



STEERING COMMITTEE Progress Update

Date: August 8, 2008

I wanted to provide you with the current progress of the Student Connections project. It is my intent to provide a brief summary on a biweekly timeframe. Things have started moving very quickly and executive administrative support has been excellent. Your commitment to this project is vital and I hope you will feel free to provide advice as you see needs arise.

Completed processes:

- We received project approval from ITS effective July 1, 2008.
- A RFP was prepared and published for SAP and Sigma consultants. Two consultants were selected: Labyrinth Solutions, Inc (LSI, Inc.) for the SAP Student Life Cycle Management application and Sigma Systems for the ProSAM financial aid program.
- The project budget was funded for five years. In addition to the consultants, license fees, hardware, network support, and infrastructure this also includes five new staff positions for the Office of Academic Information Systems.
- The Registrar's office has now implemented a process for receiving electronic transcripts from other educational institutions.

In progress processes:

- Contracts for the consultants are currently being written and approved for submission to the IHL Board of Trustees for final approval.
- Job descriptions are being developed for the AIS staff positions and will be posted as soon as possible.
- We are planning a campus-wide kickoff for the Student Connections project in September.

- We are beginning to collect data from administrative offices and determine data structures/definitions from the legacy system.
- Data migration and programming training sessions will be provided in Oxford next week. This will be a technical training session.

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