



STUDENT CONNECTIONS STEERING COMMITTEE PROPOSAL

Process: Academic Calendar

Description of Recommendation:

1. UMMC will have only one academic calendar.
2. UMMC will use the following session types:

Session Type	Sess #	Name	
Semester	05	Summer	Historic and ongoing
Semester	10	Fall Semester	Historic and ongoing
Semester	20	Spring Semester	Historic and ongoing
Year	55	Year	Historic Only
Quarter	80	Fall Quarter	Historic Only
Quarter	83	Winter Quarter	Historic Only
Quarter	86	Spring Quarter	Historic Only

Note: Session # 10 & 20 are identical to UM. The others are new and do not conflict with the UM session numbers already configured in the system.

3. The years configured for UMMC will be the academic year with summer the start of the year (header not the trailer). 2009-2010 academic year will be called 2010.
Tentative dates for 2009-2010 are:

Year	Year Description	Semester	Semester Dates	Class Dates
Legacy		05 Summer	5/24/09-8/01/09	5/26/09-7/31/09
2010	2009-2010	10 Fall	8/02/09-12/31/09	8/3/09-12/18/09
2010	2009-2010	20 Spring	1/1/10-5/22/10	1/4/10-5/21/10
2011	2010-2011	05 Summer	5/23/10-7/31/10	5/25/10-7/30/10
2011	2010-2011	10 Fall	8/01/10-12/31/10	tbd
2011	2010-2011	20 Spring	1/01/11-05/28/11	tbd

4. Semester dates in SLCM will not have gaps. The column ‘Class Dates’ encompass the earliest start date and latest end dates for typical program courses. Some program courses (ie.M3, M4 and D3, D4) will start before the beginning date of the semester, and some will start a week or two after the beginning date of the semester. The end date of the course will determine the semester the course will belong to.

Note: All summer classes for 2009-2010 will be handled in the legacy system.

5. The calendar will be created from 1997 forward as we will not convert any historic data from students admitted prior to 8/01/1997. We will have document images of all



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transcripts for students admitted prior to 1997. Admission/program data for students admitted prior to 1997 will be brought in as note types.

6. UMMC will use the session types of semester, quarter and year for the historic information. For those programs that are in the legacy system by year, we will use fiscal year dates in the calendar (7/1 to 6/30) instead of academic year (5/30 to 5/29 approx) but on the transcript it will print "Year".
7. Historic transcripts printed after go-live will print the semester and/or quarter description from the calendar instead of the actual dates (current practice). The only exceptions are the programs NM and XT which will print by year since the historic courses are recorded in legacy by year only. The dental and medical students will print by semester within the program year of the student. (i.e. M1, M2, etc).
8. In some programs students will register at the beginning of the academic year for the entire program. Those students that start in summer and are registered for the entire year will have sessional registrations created for all three semesters regardless of the number of courses that end in any given semester, if any. Residents and fellows will either be registered into a placeholder course or have a sessional registration manually created each year to show them as active students. (this is yet to be decided).
9. Fee calculation for all students will be based on the fee category value. Each school will have different fee category values/progression classes that will determine if the tuition/fees are based on an annual full-time rate or on an hourly rate per credit hour. Annual tuition/fees will be calculated and disbursed based on the number of semesters the student is attending.
10. The actual dates for fee calculation and financial aid disbursement still have to be decided but all programs will be on the same schedule.
11. We will not have time windows/limits for priority registration.

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For further information about this recommendation, contact:
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*** This document should be no longer than **two** pages. ***